

Job offer

1 Name of prefecture	Yamaguchi Prefecture		
2 Name of municipality	Yamaguchi City		
3 Outline of the local authorities	<p>In Yamaguchi City, we have a population of approximately 195,000 with an area of 1,023 square kilometers, which is largest in Yamaguchi Prefecture. The climate is relatively mild all over the city, although it varies a little depending on areas, since the city's shape is long from north to south. The city is located in the center of Yamaguchi Prefecture with good access to other major cities of the prefecture within an hour using highways, as well as to Fukuoka City by Shinkansen bullet train in half an hour. It also is quite close to Yamaguchi Ube Airport.</p> <p>With historical and cultural resources and tourism resources, Yamaguchi City receives approx. 4.8million of tourists a year. Especially, Yuda-Onsen hot spring resort, which is the largest accommodation base in the prefecture, is popular among tourists as well as local people for its rich amount of hot water of smooth-to-skin quality, also for many Ashi-yu places in the area where you can enjoy foot bathing.</p> <p>Local specialty is Uiro, a traditional sweet which is popular as souvenirs. Since Yamaguchi City is gifted with rich natural resources, you can enjoy fresh products of the sea as well as of the mountains. In Aio-area on the sea, where is the birthplace of prawn firming, "Prawn Catching World Championship" is annually held, which is so popular not only within the country, but also all over the world, that approx.1,600 participants are selected by lottery.</p> <p>In such an environment, Yamaguchi City is prioritizing inbound tourism and is actively running public relations activities especially towards Southeast Asia market. In October 2017, Taipei City Hot spring Promotion Association in Taiwan and Yuda-Onsen Hot spring & Hotel Association of Yamaguchi City established a friendship and cooperation agreement to drive cooperation and international exchange through the hot spring resorts. In 2018 at Taichung Flora World Expo, Yamaguchi City carried out "Oidemase (Welcome) Yamaguchi City Sales "as a tourism promotion. Henceforth, we will continue exchanging not just in tourism, but also fields like culture, the economy and etc.</p>		
Website of the local authorities (Please fill in the URL)	Japanese website URL		English website URL
	http://www.city.yamaquchi.lg.jp/soshiki/21/54821.html		http://www.city.yamaquchi.lg.jp/site/userguide/11129.html
Additional information 1 (Please fill in the information title and URL)	Title	URL	
Additional information 2 (Please fill in the information title and URL)	Title	URL	
Additional information 3 (Please fill in the information title and URL)	Title	URL	
4 Required areas of expertise and skills (Please describe specifically)	<ul style="list-style-type: none"> • University graduate or an equivalent level of education • Language - Traditional Chinese & Japanese to translate at tourism promotion activities and business meetings and to edit, translate and supervise publications. <ul style="list-style-type: none"> - Communication skills in Japanese with Japanese-Language Proficiency Test N3 level. • PC skills - Basic skills to use Microsoft Word & Excel, Facebook and other SNS tools. 		
5 Desired requirements			
Qualifications of worker candidates	Non-Japanese language proficiency level	Chinese	
	Japanese language proficiency level	Japanese-Language Proficiency Test N3	
	Minimum required qualifications	Person who has enough knowledge for culture, custom and history of Taiwanese.	
Hiring period	from Sep.1, 2019 to Aug. 31st, 2021 (to be finalized)		
Details of duties (Please describe specifically)	<p>Assigned to Tourism & Exchanging division. (Tourism & Exchanging section is responsible for;</p> <ol style="list-style-type: none"> 1. Utilizing resources for tourism and communicating tourist information to public. 2. Fulfilling tourist hospitality. 3. Maintaining tourism foundations. 4. Activating tourism industry.) <ul style="list-style-type: none"> • To create opportunities of tourism and economic exchange with Taiwan (such as to mediate incentive tours, to promote specialty products and to create new products) • To collect information of tourism trends in Taiwan. • Transmission the tourist information of Yamaguchi City in Taiwan • To utilize network of own. • To act as an interpreter when inbound activities are performed, including the following responsibilities: <ul style="list-style-type: none"> - Proceeding with operational procedures - Guiding tourists around the city - Translations - PR communications of tourism using various channels including SNS 		

6 Work environment / treatment	Monthly salary	JPY280,000.-	Annual salary	JPY3,360,000.-	Bonus / retirement allowance	n/a
	Work location	Yamaguchi City Office (2-1, Kameyama-cho, Yamaguchi City, Yamaguchi Pref.)			Work hours	19 days / month 8:30 - 16:45 (lunch hour : 12:00 - 13:00)
	Holidays	Saturdays, Sundays, Public holidays, Dec. 29th - Jan. 3rd			Leave	10 days of paid vacation (can be used by day, or by hour) (condolence leave and summer vacation are not included)
	Housing	Provision of housing		n/a		
		Housing expense (self-pay amount or ratio)		<ul style="list-style-type: none"> •100% (housing allowance may be applied) •Fire insurance, apartment's common service expenses, parking fee, internet fee and other costs related to housing to be paid by person in concern. 		
	Commuting method	By bicycle or by walk			Required to drive	
	Benefits and welfare	<ul style="list-style-type: none"> •Health insurance, welfare pension insurance and employment insurance. •Compensation for accidents in the line of duty to be applied. 				
Other assistance (Please describe specifically)		Support to open a bank account to be offered.				
7	Submission of application documents *Please fill in the contact information for the submission of application documents by foreign worker candidates.					
Contact person / division	General Affairs, Tourism & Exchanging division Yamaguchi City Office, 2-1 Kameyama-Cho, Yamaguchi City, Yamaguchi Pref., 753-8650					
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